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بروجاكس للتدريب والتطوير
Projacs Training and Development

Facility Operation and Maintenance Executive Program

البرنامج التنفيذي في تشغيل وصيانة المرافق

21 - 25 October 2019

Kuala Lumpur - Malaysia

A Member of:



PROJACS ACADEMY



ProjacsAcademy.com



Introduction

Due to the boom in the construction industry, many buildings, infrastructure projects plants and other types of projects related to improvement in human living have been completed. Completion of such projects opens new windows of problems for some and opportunities for others. Problems have been reported on the lack of knowledge to properly execute the maintenance and operation contracts of these multi-million dollars facilities. Smooth operation and maintenance services would ensure that the facilities are operated and maintained to maximize their usage economically and for pleasant use by occupants.

Who Should Attend?

A set of experienced professionals will share their knowledge and experience that would benefit participants of this program. The program exposes participants from property owners and managers, facility managers, building maintenance executives and managers on how to manage their properties in the most efficient manners.

Course Outline

Day One

The Asset and Facility Management Theory and Concept
Understanding Asset Life Cycle
Operation & Maintenance versus Facilities Management
Asset and Facilities Management Challenges and Future Trend

Day Two

Facility Planning and Design
Service Delivery Philosophy and Strategy
Implementation Plan, Cost Strategy and Organisation Structure
Integrating Sustainable Development in FM

Day Three

Decision Making and Thinking Theory
Framework of Thinking Skills and Decision Making.
Divergent and Convergent Thinking in Decision Making.
Critical Constructive Thinking in Decision Making.

Day Four

Asset and Facilities Management
Facilities Management
Principles and Techniques
Key Aspects of Facility Planning & Design

Day Five

Operations Management and Implementation
Understanding Operations and Maintenance Management
Analyzing Operation Processes
Developing Operation Strategies
Program Summary and Award of Certificates

Training Method

- Pre-assessment
- Live group instruction
- Use of real-world examples, case studies and exercises
- Interactive participation and discussion
- Power point presentation, LCD and flip chart
- Group activities and tests
- Each participant receives a binder containing a copy of the presentation slides and handouts
- Post-assessment

Program Support

This program is supported by interactive discussions, role-play, case studies and highlight the techniques available to the participants.

Schedule

The course agenda will be as follows:

- | | |
|---------------------|------------------|
| • Technical Session | 08.30-10.00 am |
| • Coffee Break | 10.00-10.15 am |
| • Technical Session | 10.15-12.15 noon |
| • Coffee Break | 12.15-12.45 pm |
| • Technical Session | 12.45-02.30 pm |
| • Course Ends | 02.30 pm |

Course Fees*

- **2,950USD**
**VAT is Excluded If Applicable*

المقدمة

بسبب الطفرة في صناعة البناء ، والعديد من المباني، تم الانتهاء من مشاريع البنية التحتية وأنواع أخرى من المشاريع ذات الصلة لتحسين معيشة الإنسان. والانتهاج من هذه المشاريع يفتح نوافذ جديدة من المشاكل للبعض والفرص للبعض الأخر. وقد أبلغ عن مشاكل في نقص المعرفة لتنفيذ عقود الصيانة بشكل صحيح وتشغيل هذه المرافق المتعددة والتي تصل تكلفتها الي مليون دولار. التشغيل وخدمات الصيانة وضمان تشغيل المرافق وصيانتها لتعظيم استخدامها اقتصاديا وتعزيز الإستخدام من قبل شاغليها.

الحضور

البرنامج يستهدف مجموعة من المهنيين ذوي الخبرة وسيتم تبادل المعرفة والخبرة التي يمكن أن تستفيد منها. كذلك أصحاب الممتلكات والمديرين ومديري المرافق، و مديري البناءالتنفيذيين ومديري الصيانة .