Project Performance Measurement & Management

09 – 13 September 2024

London / UK

Introduction

How can it be that a project might meet the agreed scope, cost and time and still not be considered a success? Could it be because delivering the agreed outputs might not result in the expected project outcomes. What good is it to replace an existing patient care system in a hospital if it does not result in an increased level of health care? You may deliver the agreed scope of new rooms, equipment, workflows and information systems on time and within budget but who cares if the result is that less patients are healed?

Project success is dependent upon senior management awareness to make key decisions at the right

This OXFORD Management Centre training course examines the concept of project success, linking it with the appropriate monitoring and reporting of project performance using agreed key performance indicators. A timely escalation by a project manager on a danger to a project outcome can make all the difference between success and failure!

Objectives

By attending this course you should achieve these goals:

- Appreciate the need to apply Value-driven Project Management
- Learn how to create Key Performance Indicators
- Be in a position to compose effective dashboards to report project performance
- Initiate projects effectively by incorporating critical success criteria to charters
- Build comprehensive integrated project baseline plans
- Measure, control and forecast project performance by employing earned value techniques
- Embrace the dynamic nature of many project environments through proactive change management

Who Should Attend?

- Project Managers
- Project Coordinators
- Project Analysts
- Team Leaders
- Product Managers
- Program Managers
- Portfolio Managers
- Management who commission project work from suppliers

Course Outline

Day One

Building Projects for Success
- Project Definitions and Characteristics
- The Fundamentals of Project Management
- The Importance of Understanding Project Context and Environment
- Defining Project Scope
- Establishing Project Commercial Viability

Day Two

Planning Projects for Effective Performance Measurement and Management
- The Project Planning, Organising, Implementing, and Controlling Sequence
- Developing Work and Cost Breakdown Structures
- Project Management Roles and Responsibilities
- Project Time and Cost Estimating Techniques
- Project Schedule Development and Analysis

Day Three

Monitoring, Measuring, and Managing Project Performance
Setting up Project Control Systems
Selecting Appropriate Key Performance Indicators
Monitoring Performance through Earned Value Management
Project Progress Measurement and Analysis
Controlling Project Handover to Operations

Day Four

Maintaining Project Performance through Effective Risk Management
- Risk Management Planning
- Risk Identification
- Risk Analysis
- Risk Response Planning
- Risk Control and Closure

Day Five

Project Team Building and Stakeholder Management
- The Team Development Cycle
- Building Effective Project Teams
- The Difference between Leadership and Management
- The Keys to Effective Influence
- Managing Stakeholders and Stakeholder Expectations

Training Method

- Pre-assessment
- Live group instruction
- Use of real-world examples, case studies and exercises
- Interactive participation and discussion
- Power point presentation, LCD and flip chart
- Group activities and tests
- Each participant receives a 7" Tablet containing a copy of the presentation, slides and handouts
- Post-assessment

Program Support

This program is supported by interactive discussions, role-play, case studies and highlight the techniques available to the participants.

Schedule

The course agenda will be as follows:
- Technical Session   08.30-10.00 am
- Coffee Break   10.00-10.15 am
- Technical Session   10.15-12.15 noon
- Coffee Break   12.15-12.45 pm
- Technical Session   12.45-02.30 pm
- Course Ends   02.30 pm

Course Fees*

- **6,500 USD**
  VAT is Excluded If Applicable